



**SARAWAK CONSOLIDATED INDUSTRIES BERHAD**

Registration No.: 197501003884 (25583-W)  
(Incorporated in Malaysia)

**ADMINISTRATIVE DETAILS FOR SHAREHOLDERS PARTICIPATING  
THE 46<sup>TH</sup> ANNUAL GENERAL MEETING OF SARAWAK CONSOLIDATED  
INDUSTRIES BERHAD (“46<sup>th</sup> AGM”)**

Date	: Thursday, 8 December 2022
Time	: 11.00 a.m.
Broadcast Venue	: Unit 7-21, Wisma Conlay, Jalan USJ 10/1, 47620 Subang Jaya, Selangor Darul Ehsan.
Meeting Platform	: <a href="http://www.propollsolutions.com.my">www.propollsolutions.com.my</a> (Domain registration number D1A403203)

**VIRTUAL MEETING**

In light of the Coronavirus Disease 2019 (COVID-19) pandemic and as part of the safety measures and control for the well-being of the shareholders of Sarawak Consolidated Industries Berhad (“**SCIB**”) as well as the employees and Directors of SCIB, the 46<sup>th</sup> AGM of SCIB will be conducted as a fully virtual meeting through live streaming and online remote voting using the Remote Participation and Voting (“**RPV**”) Facility. This is in line with the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 16 July 2021 and as revised or amended from time to time.

Please note that it is your responsibility to ensure the stability of your internet connectivity throughout the 46<sup>th</sup> AGM as the quality of the live webcast and online remote voting are dependent on your internet bandwidth and stability of your internet connection.

**NO SHAREHOLDERS/PROXIES/CORPORATE REPRESENTATIVES/ATTORNEYS** from the public shall be physically present nor admitted at the Broadcast Venue on the day of the 46<sup>th</sup> AGM.

**RPV FACILITY**

Shareholders are to participate, posing questions to the Board via real-time submission of typed texts and vote remotely (collectively, “**participate**”) at the 46<sup>th</sup> AGM using the RPV Facility provided by Propoll Solutions Sdn Bhd, the poll facilitator of the 46<sup>th</sup> AGM, via its website at [www.propollsolutions.com.my](http://www.propollsolutions.com.my) (“Propoll Portal”) (Domain registration number D1A403203).

Shareholders may use the Q&A platform in Zoom Cloud Meetings App to submit questions in real time during the 46<sup>th</sup> AGM. Shareholders may also submit questions to the Board of Directors (“**Board**”) prior to the 46<sup>th</sup> AGM by emailing to [propollsolution@gmail.com](mailto:propollsolution@gmail.com) no later than 10:00 am on 5 December 2022 or via the Q&A platform in the Propoll Portal from 2:00 pm on 1 December 2022 up to 10:30 am on 8 December 2022. If there is time constraint in answering the questions during the 46<sup>th</sup> AGM, the answers will be published in SCIB’s corporate website at [www.scib.com.my](http://www.scib.com.my) under Investor Relations’ page, after the 46<sup>th</sup> AGM.

If you wish to submit your questions through the Q&A platform via the Propoll Portal, you must first register as a user at the Propoll Portal. Thereafter, you may select “My Virtual Meeting” under the Main Menu and click on the Q&A platform to post your question(s).

## PROCEDURES FOR RPV FACILITY

Shareholders/proxies/corporate representatives/attorneys who wish to participate in the 46<sup>th</sup> AGM remotely using the RPV Facility, are to follow the requirements and procedures as summarised below:

Procedures	Action
<b>Before the day of the 46<sup>th</sup> AGM</b>	
(i) Register as a User	<ul style="list-style-type: none"> <li>• Access the Propoll Portal at <a href="http://www.propollsolutions.com.my">www.propollsolutions.com.my</a></li> <li>• Click &lt;&lt;Login/Register&gt;&gt; followed by &lt;&lt;Register New User&gt;&gt; to register as a new user.</li> <li>• Complete the registration by filling up the information required and upload a clear copy of your MyKAD (both front and back page) or Passport.</li> <li>• Read and agree to the terms &amp; conditions and thereafter, submit your registration.</li> <li>• Please enter a valid email address in order for you to receive the verification email from the Propoll Portal.</li> <li>• Your registration will be verified and approved by the Propoll Portal. Once approved, an email notification will be sent to you.</li> <li>• If you are already a user with the Propoll Portal, you are not required to register again.</li> </ul>
(ii) Submit your Question	<ul style="list-style-type: none"> <li>• You may pre-submit your questions:               <ol style="list-style-type: none"> <li>(i) using the Propoll Portal from 2:00 pm on 1 December 2022 up to 10:30 am on 8 December 2022; or</li> <li>(ii) to the Board prior to the 46<sup>th</sup> AGM by emailing to <a href="mailto:propollsolution@gmail.com">propollsolution@gmail.com</a> no later than 10:00 am on 5 December 2022.</li> </ol> </li> </ul>
<b>On the day of the 46<sup>th</sup> AGM</b>	
(iii) Login to Propoll Portal at <a href="http://www.propollsolutions.com.my">www.propollsolutions.com.my</a>	<ul style="list-style-type: none"> <li>• Login with your user ID and password for remote participation at the 46<sup>th</sup> AGM at any time from 10.30 a.m, i.e. 30 minutes before the commencement of the 46<sup>th</sup> AGM.</li> <li>• If you have forgotten your password, you can reset it by clicking on “Forgot Password”.</li> </ul>
(iv) Participate through Live Streaming	<ul style="list-style-type: none"> <li>• Select &lt;&lt;Virtual Meeting&gt;&gt; under Main Menu.</li> <li>• Click &lt;&lt;Join Meeting&gt;&gt; located next to the event.</li> <li>• Please click on the video link and key in the password provided to you in the email notification from the Propoll Portal in order to join the live streaming of the 46<sup>th</sup> AGM.</li> <li>• If you have any question(s) during the 46<sup>th</sup> AGM, you may use the Q&amp;A platform in Zoom Cloud Meetings App to submit your question(s). The Chairman of the 46<sup>th</sup> AGM (“<b>Chairman</b>”) / Board / Management will try to respond to all relevant questions submitted during the 46<sup>th</sup> AGM. If there is time constraint in answering the questions during the 46<sup>th</sup> AGM, the responses will be published at SCIB’s website at the earliest possible time after the end of the 46<sup>th</sup> AGM.</li> <li>• If you are using a smartphone to participate in the 46<sup>th</sup> AGM, please download Zoom Cloud Meetings App from the Google Play Store or App Store before the 46<sup>th</sup> AGM.</li> <li>• Please take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at your location.</li> </ul>

- (v) Online Remote Voting
  - Please select the <<Voting>> option located next to <<Join Meeting>> to indicate your votes for the resolutions that are tabled for voting.
  - Voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman.
  - Please cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
- (vi) End of the RPV Facility
  - The RPV Facility will end and the Q&A platform will be disabled the moment the Chairman announces the closure of the 46<sup>th</sup> AGM.

**Notes to users of the RPV Facility:**

- (a) *Should your registration to join the 46<sup>th</sup> AGM be approved, we will make available to you the rights to join the live streamed 46<sup>th</sup> AGM and to vote remotely using the RPV Facility. Your login to the Propoll Portal on the day of the 46<sup>th</sup> AGM will indicate your presence at the 46<sup>th</sup> AGM.*
- (b) *If you encounter any issue with your online registration at the Propoll Portal, please call +6016-439 7718/+6010-526 5490 or e-mail to [propollsolution@gmail.com](mailto:propollsolution@gmail.com) for assistance.*

**PROXY**

1. The 46<sup>th</sup> AGM will be conducted on a fully virtual basis. If you are unable to participate the 46<sup>th</sup> AGM, you may appoint the Chairman as proxy and indicate the voting instructions in the Proxy Form.
2. If you wish to appoint proxy(ies) to participate in the 46<sup>th</sup> AGM using the RPV Facility, please submit your Proxy Form, either by hand or by post to the following address, not less than 48 hours before the time appointed for holding the 46<sup>th</sup> AGM or any adjournment thereof, otherwise the Proxy Form shall be treated as invalid:-

**RINANI MANAGEMENT SDN BHD**

*G-3AF-3, Level 3AF, Block G,  
Garden Office @ Encorp Strand, No. 12,  
Jalan PJU 5/1, Kota Damansara, 47810 Petaling Jaya,  
Selangor Darul Ehsan.*

If you wish to submit the proxy appointment electronically (E-proxy”), the proxy form can be electronically lodged via the poll administrator website at [www.propollsolutions.com.my](http://www.propollsolutions.com.my)

3. Corporate representatives of corporate shareholders must deposit their original certificate of appointment of corporate representative to **Rinani Management Sdn Bhd** not less than 48 hours before the time appointed for holding the 46<sup>th</sup> AGM or any adjournment thereof, in order to participate in the 46<sup>th</sup> AGM via the RPV Facility.
4. Attorneys appointed by power of attorney are to deposit their power of attorney to **Rinani Management Sdn Bhd** not less than 48 hours before the time appointed for holding the 46<sup>th</sup> AGM or any adjournment thereof, in order to participate in the 46<sup>th</sup> AGM via the RPV Facility.
5. Shareholders who has appointed a proxy or attorney or authorised representative to participate at the 46<sup>th</sup> AGM via the RPV Facility must ensure that his/her proxy or attorney or authorised representative register himself/herself at the Propoll Portal prior to the 46<sup>th</sup> AGM.

**POLL VOTING**

1. The voting at the 46<sup>th</sup> AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. SCIB has appointed Propoll Solutions Sdn Bhd as Poll Administrator to conduct the poll by way of online remote voting using the RPV Facility and Symphony Corporate Services Sdn Bhd as Scrutineers to verify the poll results.

2. The online remote voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman. Please refer to item (v) for the online remote voting procedures using the RPV Facility.
3. Upon completion of the voting session, the Scrutineers will verify the poll results followed by the declaration of results by the Chairman.

## **REVOCAION OF PROXY**

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in the 46<sup>th</sup> AGM by yourself, please write in to **Symphony Corporate Services Sdn Bhd** to revoke the earlier appointed proxy 48 hours before the time appointed for holding the 46<sup>th</sup> AGM.

## **RECORDING**

Unauthorised recording of the proceedings of the 46<sup>th</sup> AGM is strictly prohibited.

## **RECORD OF DEPOSITORS (“ROD”) FOR THE 46<sup>th</sup> AGM**

Only shareholders whose names appear on the ROD as at 30 November 2022 shall be entitled to participate or appoint proxy(ies) to participate at the 46<sup>th</sup> AGM via the RPV Facility.

## **NO DOOR GIFT**

There will be **NO** door gift to be provided for participating at the 46<sup>th</sup> AGM.

## **ENQUIRIES**

If you have any enquiry relating to the 46<sup>th</sup> AGM, please contact the following person during office hours from 9:00 am to 6:00 pm on Mondays to Fridays:

- (a) Mr Eric Tan (Tel: +6016-439 7718/+6010-526 5490 or  
E-mail: [symphonycorporateservices@gmail.com](mailto:symphonycorporateservices@gmail.com))

## **PERSONAL DATA PRIVACY**

By lodging and subscribe for a user account with Propoll Portal for appointing a proxy(ies) and/or representative(s) to participate and vote remotely at the 46<sup>th</sup> AGM using the RPV Facility, the shareholder/proxy holder/representative(s) accepts and agrees to the personal data privacy terms.